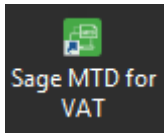


VAT – Submissions module.

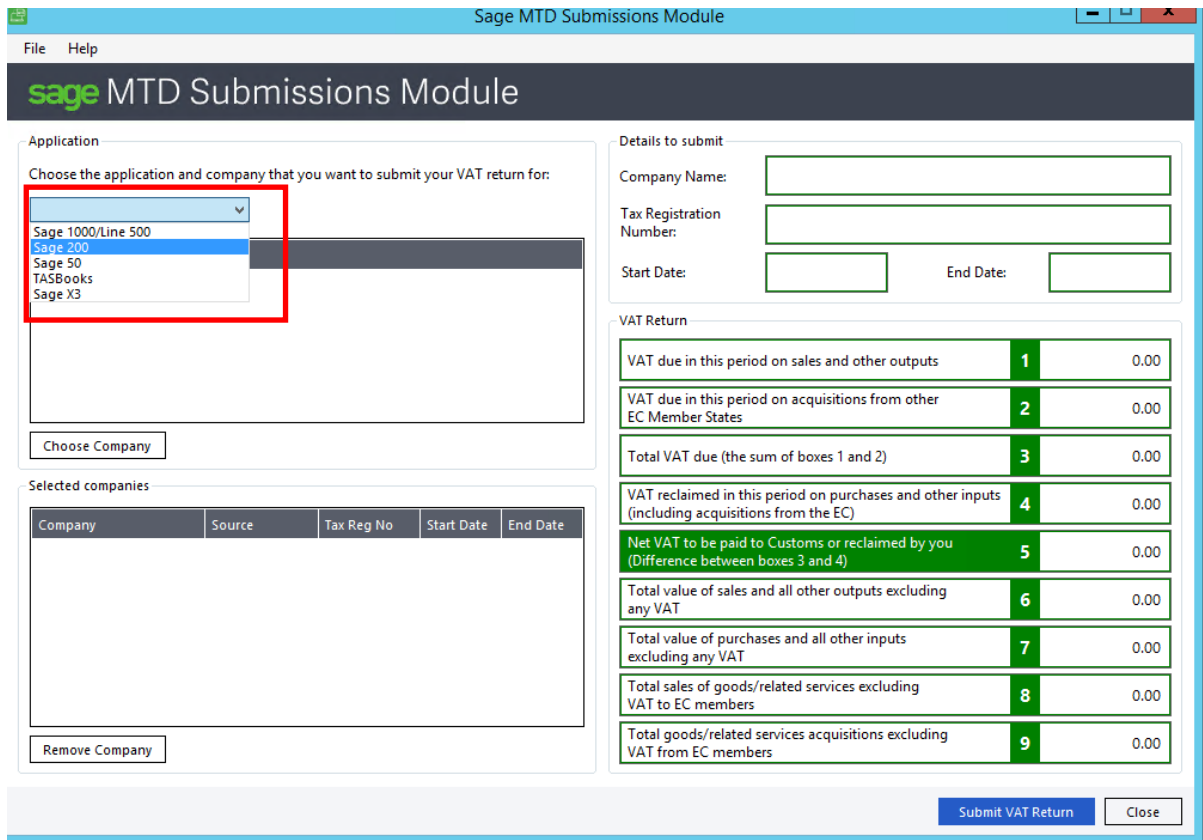
Where submissions are needed from more than one Sage company.

This software will need to be installed onto anyone’s computer that needs to use it, and you will see this icon to run it.



Note: You will need Sage 200 installed on the computer for the MTD module to work.

Once opened, you need to choose Sage200 from the drop down list.

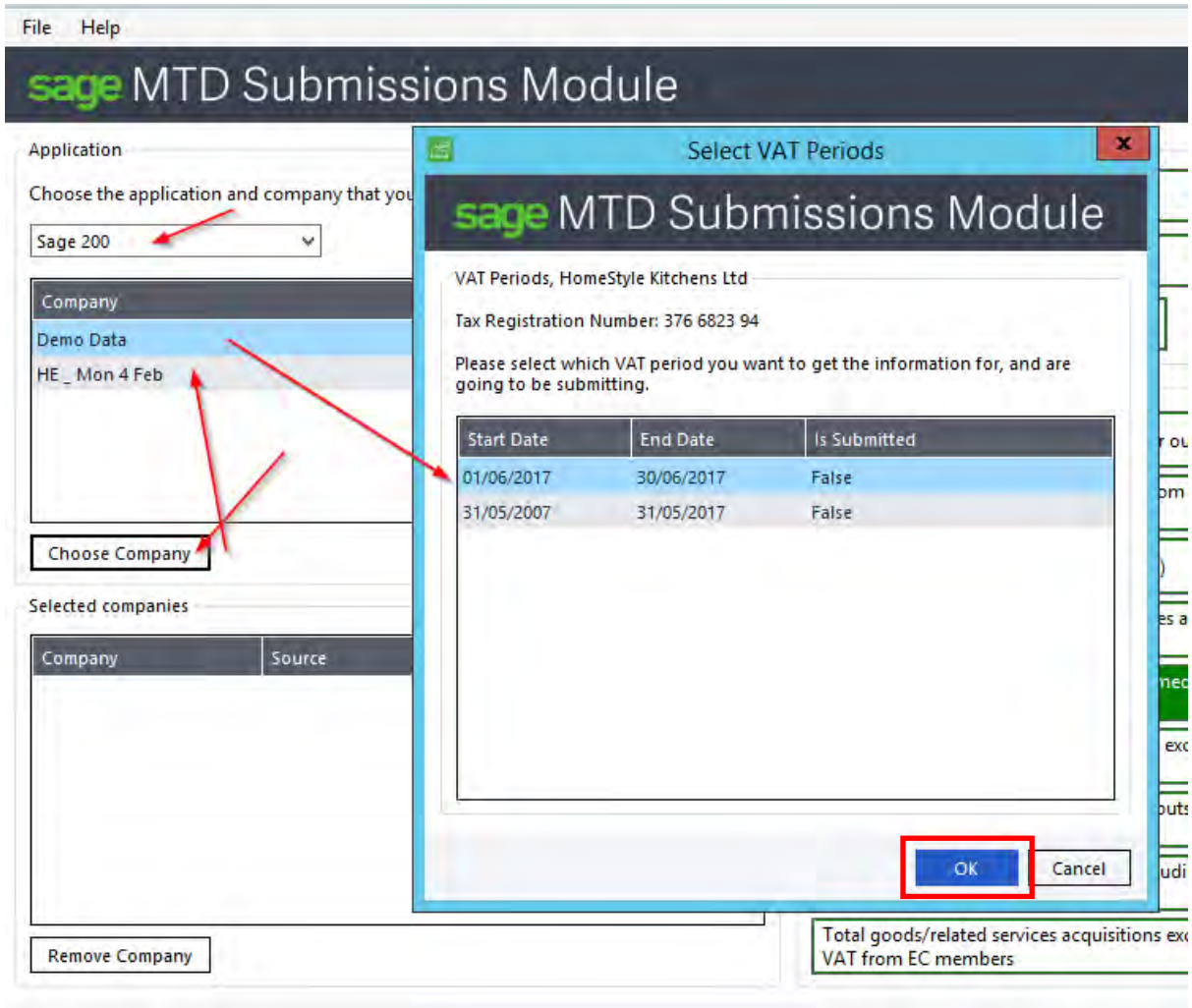


The screenshot shows the Sage MTD Submissions Module interface. The 'Application' section has a dropdown menu with 'Sage 200' selected. The 'Details to submit' section contains fields for Company Name, Tax Registration Number, Start Date, and End Date. The 'VAT Return' section displays a table with 9 rows, each with a green box containing a number and a value of 0.00.

Application	Details to submit	VAT Return																											
Choose the application and company that you want to submit your VAT return for: Sage 1000/Line 500 Sage 200 Sage 50 TASBooks Sage X3	Company Name: <input type="text"/> Tax Registration Number: <input type="text"/> Start Date: <input type="text"/> End Date: <input type="text"/>	<table border="1"> <tr><td>VAT due in this period on sales and other outputs</td><td>1</td><td>0.00</td></tr> <tr><td>VAT due in this period on acquisitions from other EC Member States</td><td>2</td><td>0.00</td></tr> <tr><td>Total VAT due (the sum of boxes 1 and 2)</td><td>3</td><td>0.00</td></tr> <tr><td>VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)</td><td>4</td><td>0.00</td></tr> <tr><td>Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)</td><td>5</td><td>0.00</td></tr> <tr><td>Total value of sales and all other outputs excluding any VAT</td><td>6</td><td>0.00</td></tr> <tr><td>Total value of purchases and all other inputs excluding any VAT</td><td>7</td><td>0.00</td></tr> <tr><td>Total sales of goods/related services excluding VAT to EC members</td><td>8</td><td>0.00</td></tr> <tr><td>Total goods/related services acquisitions excluding VAT from EC members</td><td>9</td><td>0.00</td></tr> </table>	VAT due in this period on sales and other outputs	1	0.00	VAT due in this period on acquisitions from other EC Member States	2	0.00	Total VAT due (the sum of boxes 1 and 2)	3	0.00	VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)	4	0.00	Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)	5	0.00	Total value of sales and all other outputs excluding any VAT	6	0.00	Total value of purchases and all other inputs excluding any VAT	7	0.00	Total sales of goods/related services excluding VAT to EC members	8	0.00	Total goods/related services acquisitions excluding VAT from EC members	9	0.00
VAT due in this period on sales and other outputs	1	0.00																											
VAT due in this period on acquisitions from other EC Member States	2	0.00																											
Total VAT due (the sum of boxes 1 and 2)	3	0.00																											
VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)	4	0.00																											
Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)	5	0.00																											
Total value of sales and all other outputs excluding any VAT	6	0.00																											
Total value of purchases and all other inputs excluding any VAT	7	0.00																											
Total sales of goods/related services excluding VAT to EC members	8	0.00																											
Total goods/related services acquisitions excluding VAT from EC members	9	0.00																											

Once Sage200 is selected, click choose companies and It will look for the Sage200 companies that you have access to and place them in the box.

Then select the company you want and it will bring through all the “produced” Vat returns that have been done in Sage200. Click on the VAT return you need to do, and it then populates the VAT figures in the return which you cannot amend.



Do this for both companies, so the combined totals are now in the VAT return boxes, and click submit VAT Return.

Note: I have obscured the details of the other company as its not a demo one, the reason the boxes are in yellow is because it has a different VAT data and tax No, however your two datasets will store the same details in Sage200, and so will be blue colour and fine.

sage MTD Submissions Module

Application

Choose the application and company that you want to submit your VAT return for:

Sage 200

Company
Demo Data
HE_ Mon 4 Feb

Choose Company

Selected companies

Company	Source	Tax Reg No	Start Date	End Date
HomeStyle Kitchens Ltd	Sage 200	376 6823 94	01/06/2017	30/06/2017
XXXXXXXXXXXX	Sage 200	XXXXXXXXXX	XXXXXXXXXX	XXXXXXXXXX

Remove Company

Details to submit

Company Name: HomeStyle Kitchens Ltd

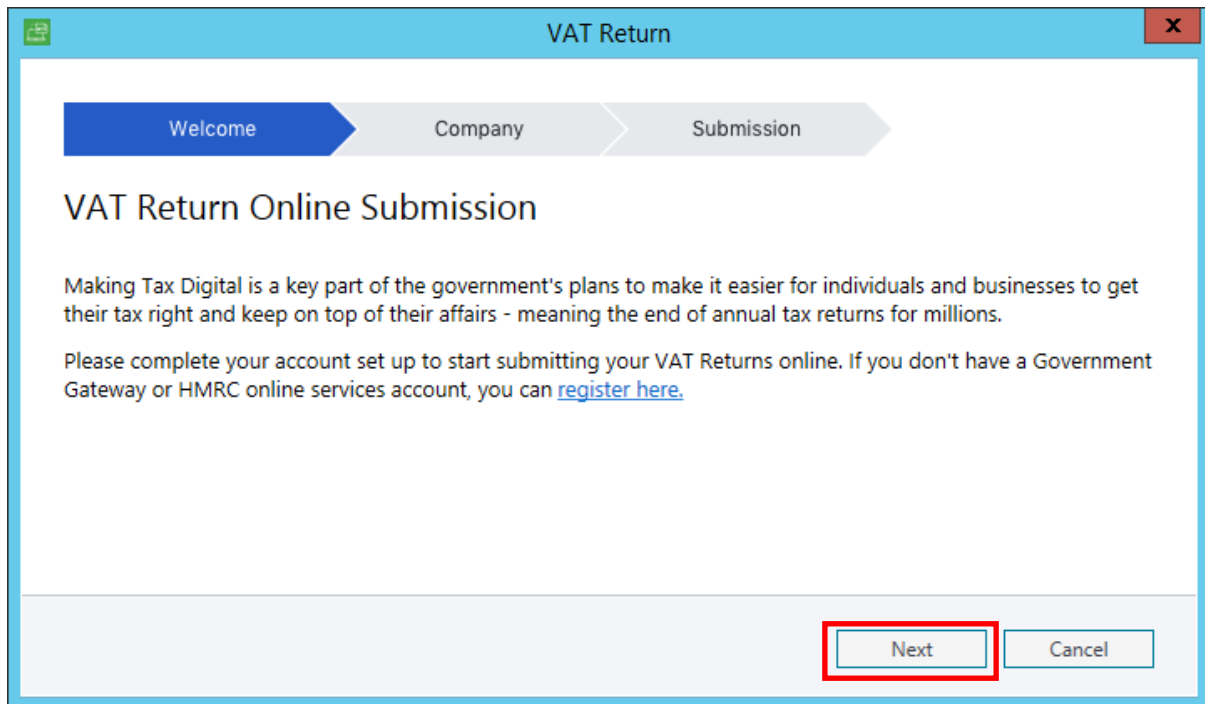
Tax Registration Number: 376 6823 94

Start Date: 01/06/2017 End Date: 30/06/2017

VAT Return

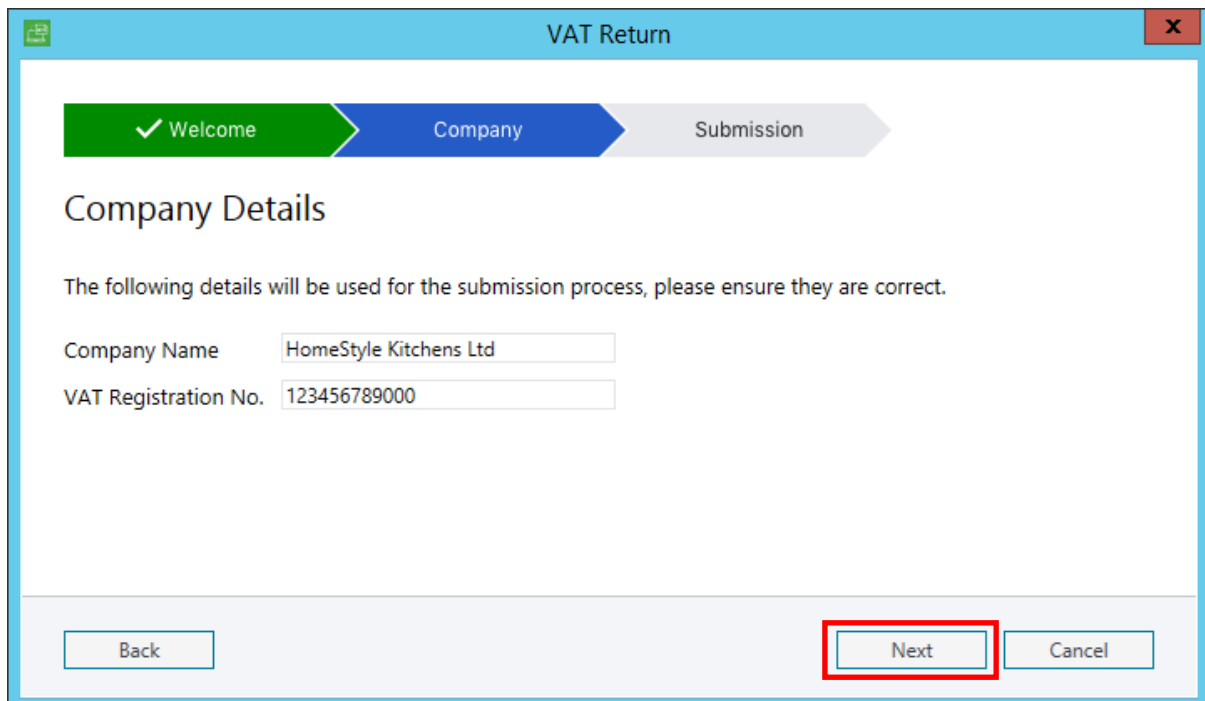
VAT due in this period on sales and other outputs	1	1,003,279.74
VAT due in this period on acquisitions from other EC Member States	2	0.00
Total VAT due (the sum of boxes 1 and 2)	3	1,003,279.74
VAT reclaimed in this period on purchases and other inputs (including acquisitions from the EC)	4	430,841.43
Net VAT to be paid to Customs or reclaimed by you (Difference between boxes 3 and 4)	5	572,438.31
Total value of sales and all other outputs excluding any VAT	6	5,985,687.00
Total value of purchases and all other inputs excluding any VAT	7	2,405,150.00
Total sales of goods/related services excluding VAT to EC members	8	100,308.00
Total goods/related services acquisitions excluding VAT from EC members	9	2,681.00

You are prompted to submit your Vat return online.



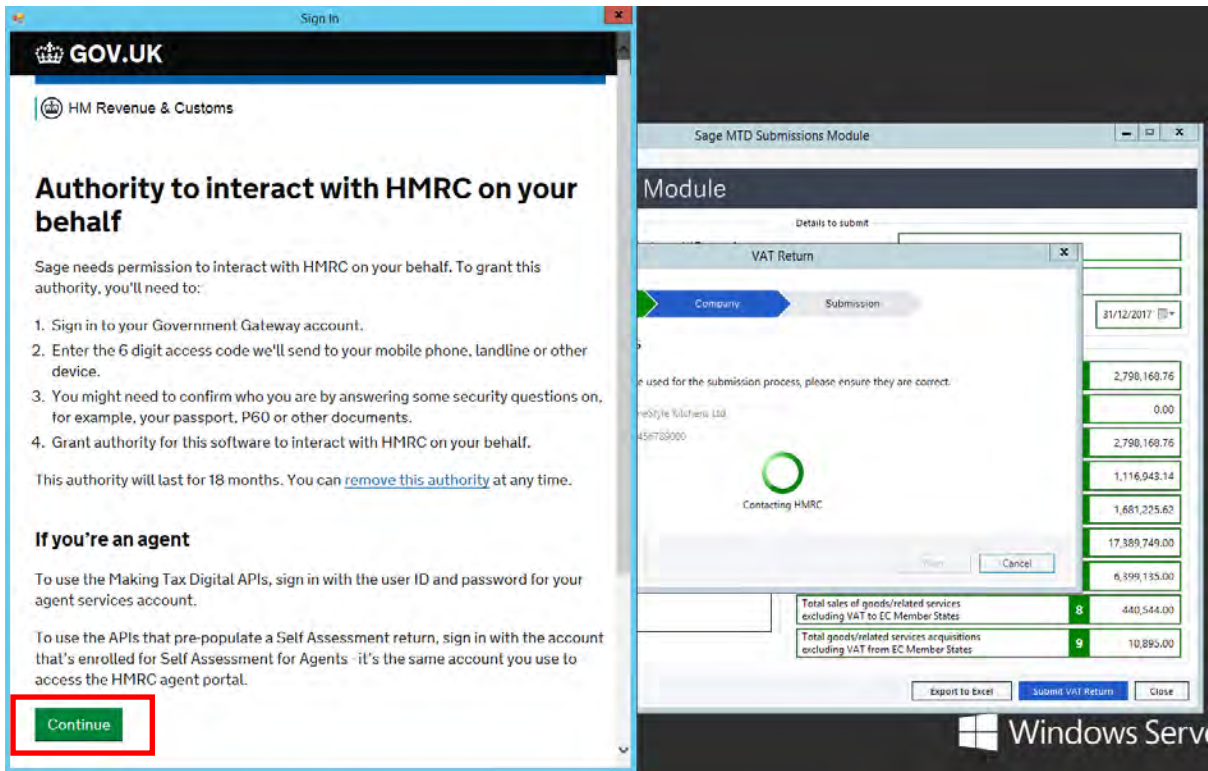
The screenshot shows a window titled "VAT Return" with a progress bar at the top containing three steps: "Welcome", "Company", and "Submission". The "Welcome" step is highlighted in blue. Below the progress bar, the title "VAT Return Online Submission" is displayed. The main text explains that Making Tax Digital is a key part of the government's plans to make it easier for individuals and businesses to get their tax right and keep on top of their affairs - meaning the end of annual tax returns for millions. It also states that users must complete their account set up to start submitting their VAT Returns online, and provides a link to register here if they don't have a Government Gateway or HMRC online services account. At the bottom right, there are two buttons: "Next" and "Cancel". The "Next" button is highlighted with a red rectangle.

It will pull through your company name and VAT Registration Number from Sage 200.



The screenshot shows the same "VAT Return" window, but now the "Company" step in the progress bar is highlighted in blue and has a checkmark, indicating it is completed. The title "Company Details" is displayed. Below the title, a message states: "The following details will be used for the submission process, please ensure they are correct." There are two input fields: "Company Name" with the value "HomeStyle Kitchens Ltd" and "VAT Registration No." with the value "123456789000". At the bottom, there are three buttons: "Back", "Next", and "Cancel". The "Next" button is highlighted with a red rectangle.

You will need to enter your Government Gateway user ID



The screenshot shows a Windows Server environment with two overlapping windows. The background window is the 'Sage MTD Submissions Module' displaying a 'VAT Return' for the period 31/12/2017. It includes a progress bar with 'Company' and 'Submission' stages, a 'Contacting HMRC' status indicator, and a table of VAT return figures. The foreground window is a 'Sign In' page from GOV.UK, HM Revenue & Customs, titled 'Authority to interact with HMRC on your behalf'. It provides instructions for granting permission to Sage software and features a green 'Continue' button highlighted with a red rectangular box.

Authority to interact with HMRC on your behalf

Sage needs permission to interact with HMRC on your behalf. To grant this authority, you'll need to:

1. Sign in to your Government Gateway account.
2. Enter the 6 digit access code we'll send to your mobile phone, landline or other device.
3. You might need to confirm who you are by answering some security questions on, for example, your passport, P60 or other documents.
4. Grant authority for this software to interact with HMRC on your behalf.

This authority will last for 18 months. You can [remove this authority](#) at any time.

If you're an agent

To use the Making Tax Digital APIs, sign in with the user ID and password for your agent services account.

To use the APIs that pre-populate a Self Assessment return, sign in with the account that's enrolled for Self Assessment for Agents - it's the same account you use to access the HMRC agent portal.

Continue

Sage MTD Submissions Module

Module

Details to submit

VAT Return

Company Submission

31/12/2017

2,790,160.76

0.00

2,790,160.76

1,116,943.14

1,661,215.62

17,389,749.00

6,399,135.00

Total sales of goods/related services excluding VAT to EC Member States 8 440,544.00

Total goods/related services acquisitions excluding VAT from EC Member States 9 10,895.00

Export to Excel Submit VAT Return Close

You enter your details and continue to submit your VAT return online.



The screenshot shows a web browser window titled "Sign In". At the top, there is a cookie notice: "GOV.UK uses cookies to make the site simpler. [Find out more about cookies](#)". Below this is the GOV.UK logo. A "BETA" badge is highlighted with a red box, followed by the text "This is a new service – your [feedback](#) will help us to improve it". Language options "English" and "[Cymraeg](#)" are visible. The main heading is "Sign in using Government Gateway". There are two input fields: "Government Gateway user ID" (with a note "This could be up to 12 characters.") and "Password". A green "Sign in" button is below the fields. At the bottom, there are links for "Create sign in details", "Problems signing in", "I have forgotten my password", and "I have forgotten my Government Gateway user ID".

Note: This screen shot is of the Beta site not the actual live submissions one.

Choose which VAT period to submit (there is no validation if you choose a period that doesn't match the vat period in the application)

VAT Return

✓ Welcome → ✓ Company → Submission

Submit your period

Select the period that you would like to submit to HMRC.

01/10/2018 to 31/12/2018, Due: 07/02/2019, Status: Open ▼

I can confirm that I've checked the VAT Return values and they are accurate for the date range specified.

Back Submit to HMRC Cancel

- A successful submission message should appear

VAT Return

✓ Welcome → ✓ Company → ✓ Submission

Congratulations

You have successfully submitted your VAT Return to HMRC.

Processed Date: 08/06/2018 11:52:57

Payment Indicator: DD

Charge Reference No.:

Close