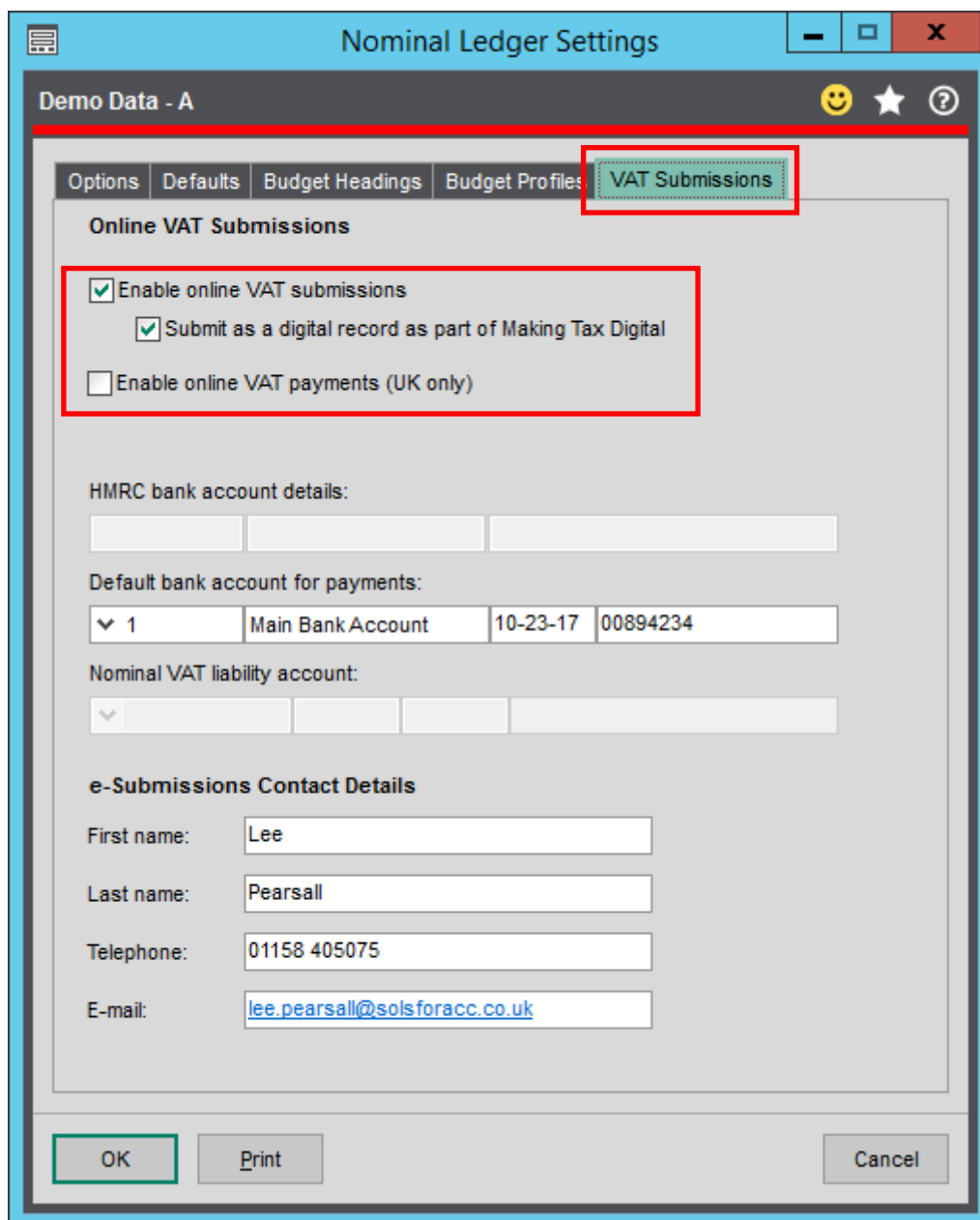


VAT – MTD Submissions

Enabling MTD VAT Submissions

This option must be selected when you have opted-in or moved over to Making Tax Digital after the 1st April 2019.

Note: For Spring 2018 and Summer 2018 versions of Sage 200c, a file must be configured and copied to the client. Full details are available in Ask Sage article 42980.



The screenshot shows the 'Nominal Ledger Settings' dialog box with the 'VAT Submissions' tab selected. The 'Online VAT Submissions' section is highlighted with a red box, showing the following options:

- Enable online VAT submissions
 - Submit as a digital record as part of Making Tax Digital
- Enable online VAT payments (UK only)

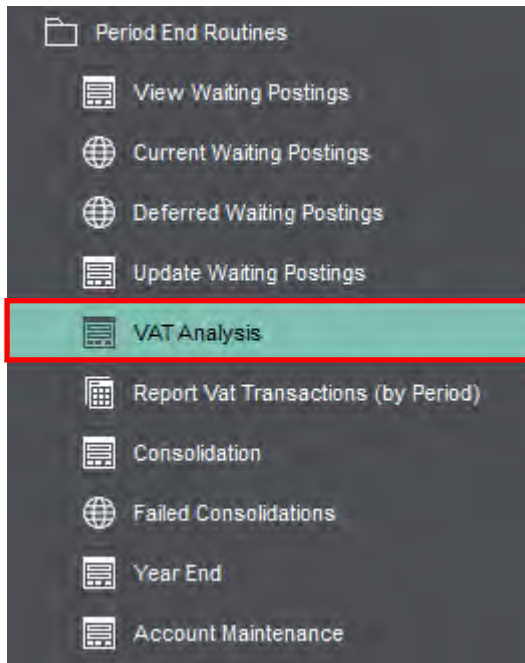
Below this, there are fields for 'HMRC bank account details', 'Default bank account for payments' (set to '1 Main Bank Account' with details '10-23-17 00894234'), and 'Nominal VAT liability account'. The 'e-Submissions Contact Details' section includes:

- First name: Lee
- Last name: Pearsall
- Telephone: 01158 405075
- E-mail: lee.pearsall@solsforacc.co.uk

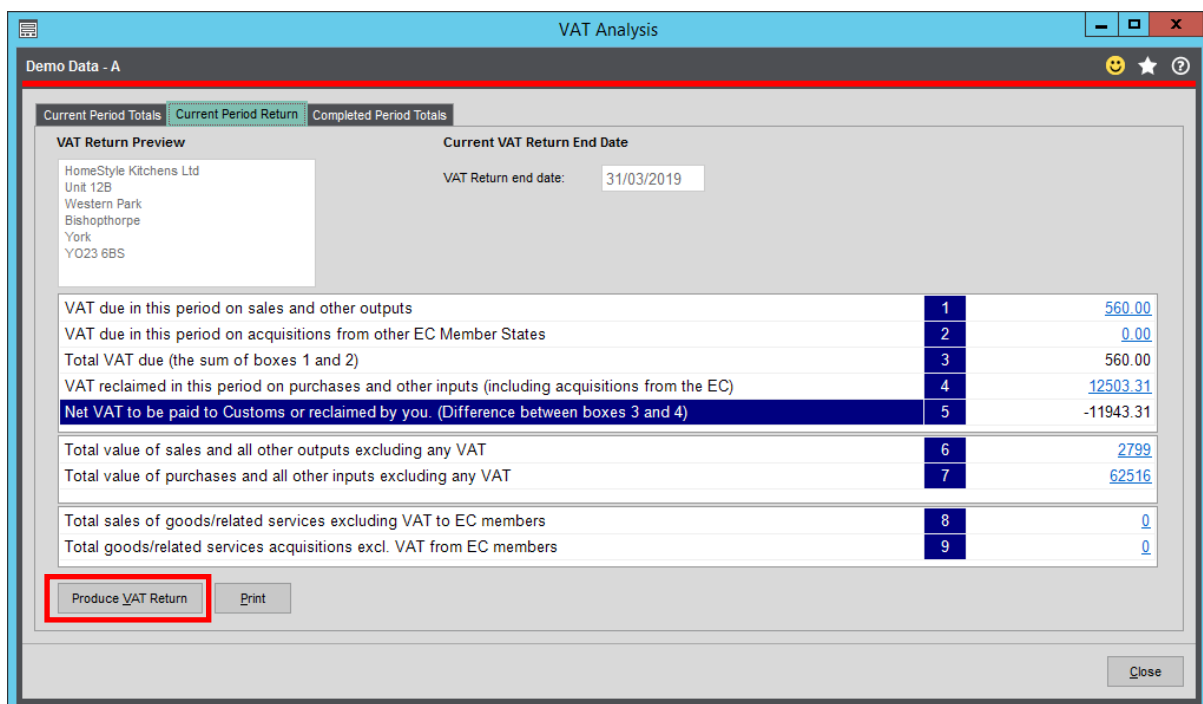
Buttons for 'OK', 'Print', and 'Cancel' are at the bottom.

Submitting VAT in Sage 200c

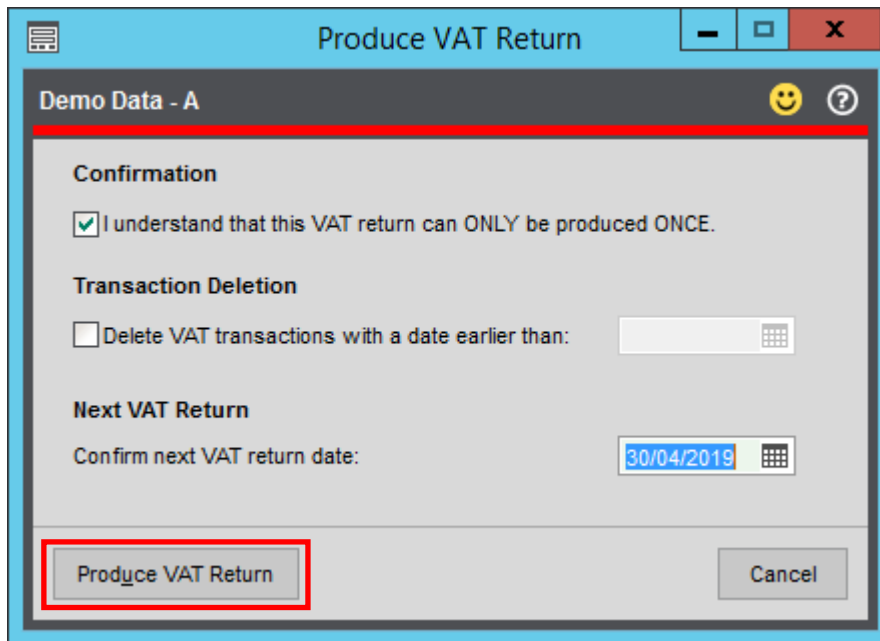
As normal select Nominal Ledger -> Period End Routines -> VAT Analysis



On the tab *Current Period Return* once you are happy with the figures and made any necessary adjustments in the nominal ledger using VATable nominal journals, select the *Produce VAT Return* option.

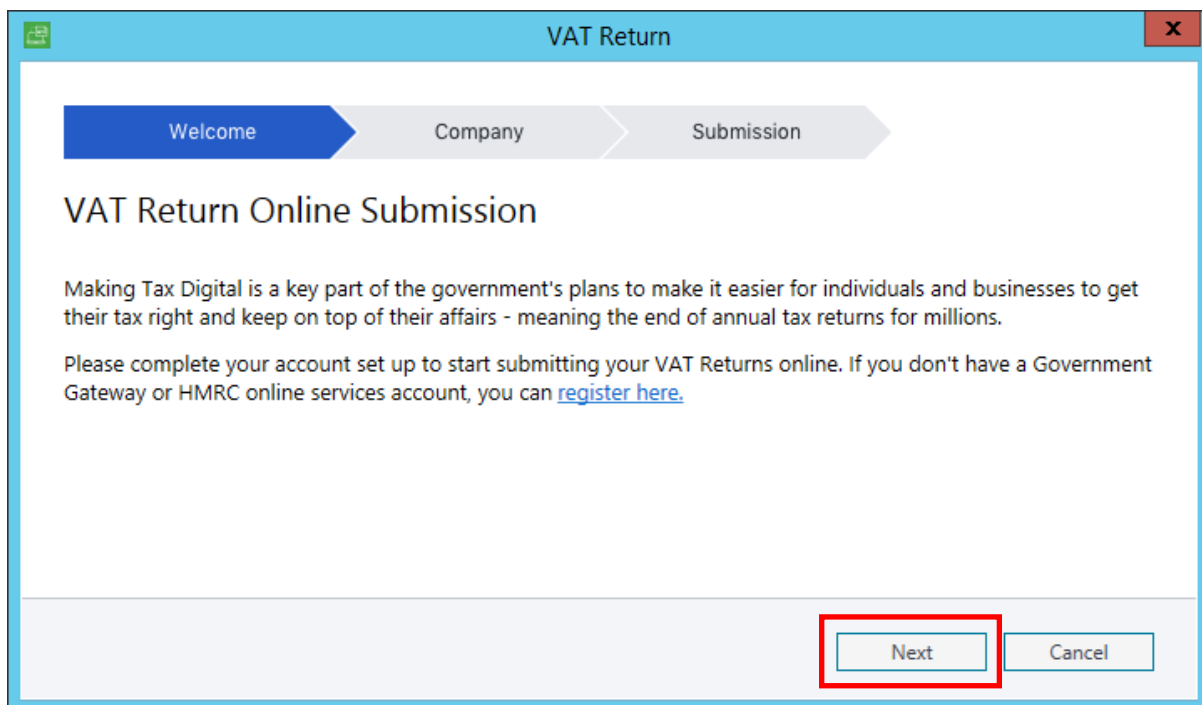


Confirm the next VAT Date and click *Produce VAT Return*.



The screenshot shows a window titled "Produce VAT Return" with a sub-header "Demo Data - A". It contains three sections: "Confirmation" with a checked checkbox "I understand that this VAT return can ONLY be produced ONCE."; "Transaction Deletion" with an unchecked checkbox "Delete VAT transactions with a date earlier than:" and an empty date field; and "Next VAT Return" with the label "Confirm next VAT return date:" and a date field containing "30/04/2019". At the bottom, there are two buttons: "Produce VAT Return" (highlighted with a red box) and "Cancel".

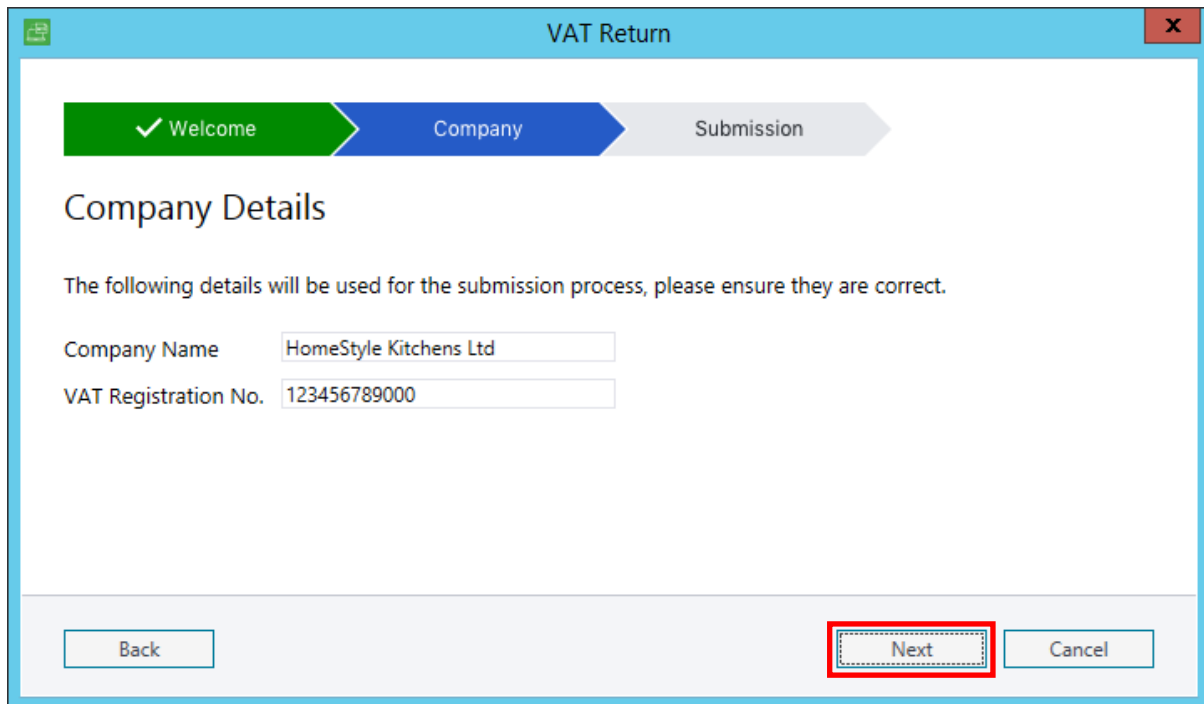
You are faced with the following screen:



The screenshot shows a window titled "VAT Return" with a progress bar at the top containing "Welcome" (highlighted), "Company", and "Submission". Below the progress bar is the heading "VAT Return Online Submission" and two paragraphs of text: "Making Tax Digital is a key part of the government's plans to make it easier for individuals and businesses to get their tax right and keep on top of their affairs - meaning the end of annual tax returns for millions." and "Please complete your account set up to start submitting your VAT Returns online. If you don't have a Government Gateway or HMRC online services account, you can [register here](#)." At the bottom right, there are two buttons: "Next" (highlighted with a red box) and "Cancel".

Click *Next*

It will pull through your company name and VAT Registration Number from Sage 200:



VAT Return

✓ Welcome Company Submission

Company Details

The following details will be used for the submission process, please ensure they are correct.

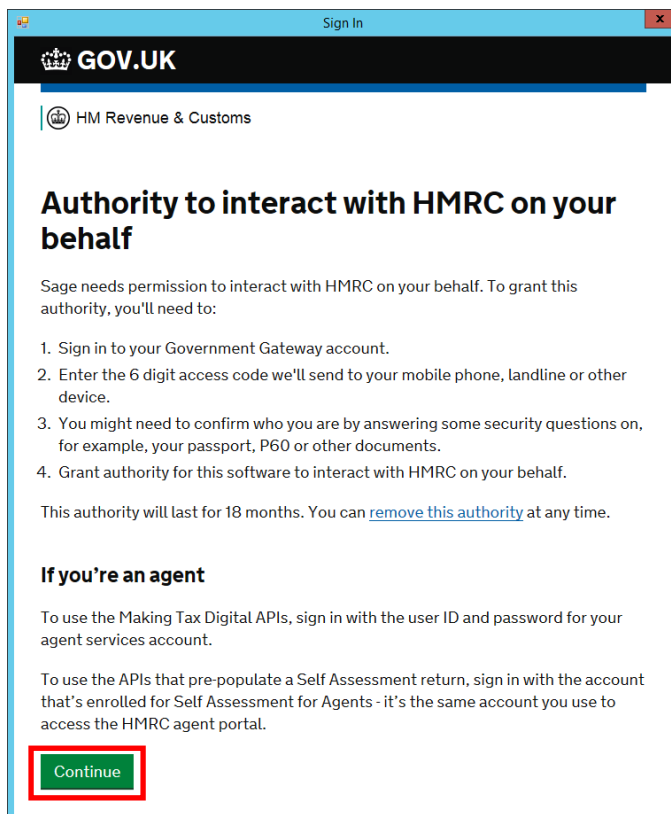
Company Name

VAT Registration No.

Back Next Cancel

Click *Next*

You will need to enter your Government Gateway user ID



Sign In

GOV.UK

HM Revenue & Customs

Authority to interact with HMRC on your behalf

Sage needs permission to interact with HMRC on your behalf. To grant this authority, you'll need to:

1. Sign in to your Government Gateway account.
2. Enter the 6 digit access code we'll send to your mobile phone, landline or other device.
3. You might need to confirm who you are by answering some security questions on, for example, your passport, P60 or other documents.
4. Grant authority for this software to interact with HMRC on your behalf.

This authority will last for 18 months. You can [remove this authority](#) at any time.

If you're an agent

To use the Making Tax Digital APIs, sign in with the user ID and password for your agent services account.

To use the APIs that pre-populate a Self Assessment return, sign in with the account that's enrolled for Self Assessment for Agents - it's the same account you use to access the HMRC agent portal.

Continue

You enter your details and continue to submit your VAT return online.



The screenshot shows a web browser window titled "Sign In" with a red close button. The page header features the GOV.UK logo. A blue banner indicates a BETA service with a feedback link. Language options for English and Cymraeg are available. The main heading is "Sign in using Government Gateway". Below this are two input fields: "Government Gateway user ID" (with a note that it can be up to 12 characters) and "Password". A green "Sign in" button is positioned below the fields. At the bottom, there are links for "Create sign in details", "Problems signing in", "I have forgotten my password", and "I have forgotten my Government Gateway user ID".

Sign In

GOV.UK

BETA This is a new service – your [feedback](#) will help us to improve it

English | [Cymraeg](#)

Sign in using Government Gateway

Government Gateway user ID
This could be up to 12 characters.

Password

Sign in

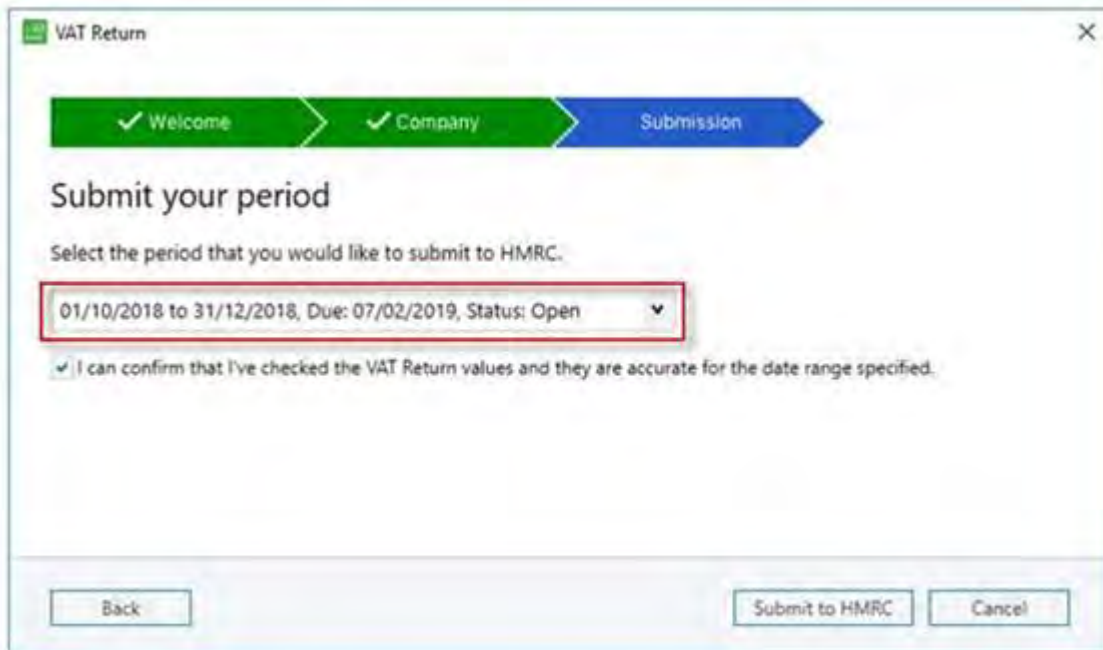
[Create sign in details](#)

Problems signing in

[I have forgotten my password](#)

[I have forgotten my Government Gateway user ID](#)

Choose which VAT period to submit (there is no validation if you choose a period that doesn't match the vat period in the application)



VAT Return

✓ Welcome → ✓ Company → Submission

Submit your period

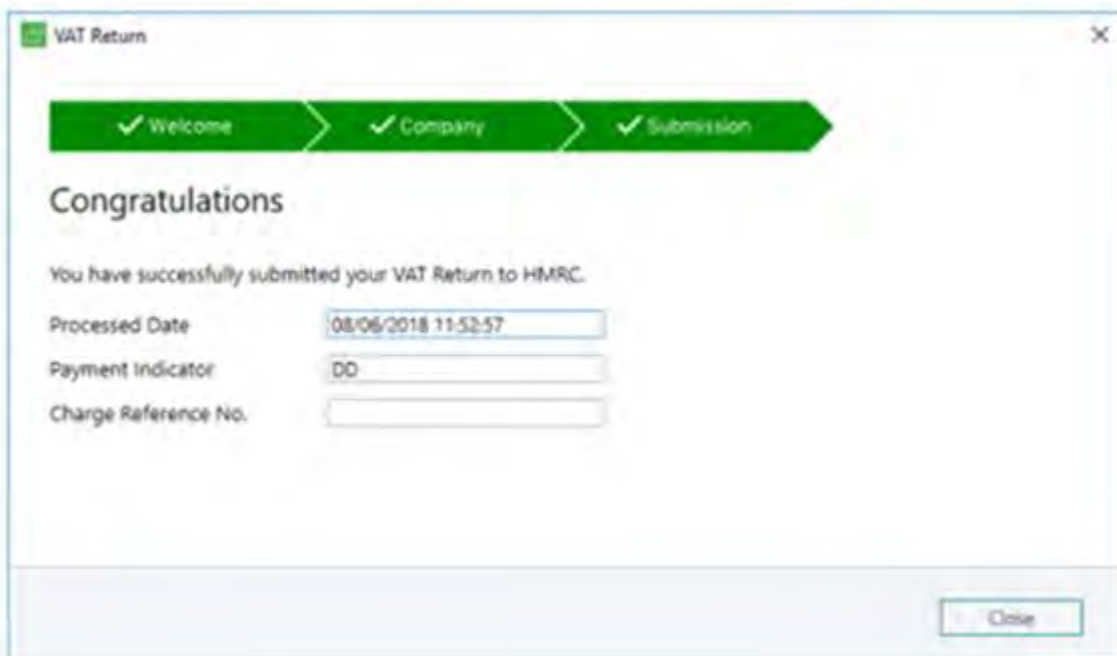
Select the period that you would like to submit to HMRC.

01/10/2018 to 31/12/2018, Due: 07/02/2019, Status: Open

I can confirm that I've checked the VAT Return values and they are accurate for the date range specified.

Back Submit to HMRC Cancel

- A successful submission message should appear



VAT Return

✓ Welcome → ✓ Company → ✓ Submission

Congratulations

You have successfully submitted your VAT Return to HMRC.

Processed Date: 08/06/2018 11:52:57

Payment Indicator: DD

Charge Reference No.:

Close

Re-submitting Failed VAT Returns

If the submission fails the Vat Return in Sage 200 will still be completed. The On-Line submission will have to be resubmitted.

From the Completed Period Totals tab, any failed submissions will be highlighted in yellow, Select the necessary VAT period and click the *Re-submit...* button and follow the steps shown above.

